

Ref. No.: IQAC/2025-26/Odd/July/01

Date: 21 July, 2025

MINUTES OF MEETING

From: IQAC office		To: IQAC Members	
Offline Meeting	Day:	MONDAY	Time: 1 PM
	Date:	21 July ,2025	
	Venue:	RoomNo204,ABlock	
Chaired By:		Chairman IQAC	Coordinated By: Dr. Seema Nayak
Focal Agenda:		IQAC Activities	
Meeting Attended By		Dr.A.P.Singh , Dr. Prabhat Kumar, Dr. Ajay Gupta, Dr. N.K.Sharma, Dr. Nitin Waghmare, Dr. Deepak Sharma, Dr. Tabassum Abbasi, Dr Mahinder Sharma, Mr Dinesh Kumar Yadav, Mr Rajesh Jha, Drv Pankaj Jha, Mr Sarathi Gouda, Mr Surender kumar, Dr Girish Gautam, Dr Kirti	

Agenda:

- Registration of faculty in NPTEL course on OBE.
- Use of ICT in teaching learning process.
- Awards & Departmental ranking system.
- Plan of action for the upcoming NBA -SAR submission CSE departments.
- Any other agenda with the permission of the Chair.

Action Taken/Deadline/Remark

Agenda No.	Agenda Points	
1.	Chairman IQAC started the IQAC meeting by reading the review of the previous meeting's MOM	
2.	Dean Academics was asked to prepare Academic Calendar for session 2025-26 for smooth conduction	Concerned Person: Dean Academics

3.	All HoDs were asked to check student faculty ratio, subject allocation and time table as per IQAC formats	Concerned Person: All HoDs
4.	All HoDs were asked to review their webpage on web site	Concerned Person: All HoDs
5.	Chairman, IQAC asked all HoDs to enroll all faculty members from each department and get certified from NPTEL under such courses of OBE.	Concerned Person: All HoDs
	Chairman, IQAC raised his concern about use of ICT specially PPTs during the classroom delivery.	Concerned Person: All HoDs
6.	Chairman, IQAC raised his concern regarding lack of effective utilization of library resources. He further asked that the library committee shall plan a framework aiming to increase the utility of library resources	Concerned Person: Prof. Library In charge
7.	Chairman IQAC discussed various observations from the previous NBA visits and also deliberated few concerns like library resources, consultancy, funding etc. He also emphasized on the effective documentation and knowledge regarding OBE & its implementation.	Concerned Person: CSE HOD
Meeting conclusion		
Meeting ended with vote of thanks		



Prof.(Dr.)SeemaNayak
Dean IQAC
IIMT College of Engineering, Gr.Noida

CC:

- PA to Honourable MD Sir
- DG Sir
- All IQAC members